

## EASTHAM PUBLIC LIBRARY

TRUSTEES MEETING, March 26, 2016

1. CALL TO ORDER: The meeting was called to order at 9:00 a.m.
2. PRESENT: Members: Dave Payor, Norma Marcellino, Mary Shaw, Sharon Krause, Ed Harnett, Debra DeJonker-Berry  
Guests: Mimi Ace, Al Alfano
3. MINUTES: The minutes of March 12<sup>th</sup> were approved with two corrections.
4. ART GALLERY/EXHIBIT POLICY DRAFT: Deb had done a great deal of work to put together a draft of an Exhibit policy based on the Trustees suggestions from a previous meeting. The proposed policy was discussed line by line with changes, additions and clarifications agreed upon. Deb will redo the draft with these updates, Norma will proof read the policy changes and try to come up with a clear concise organization and labeling of the statements. Mary suggested that the Trustees take additional leadership and responsibility and help Deb with the large load of work that is happening at this time.
5. POLICY DEVELOPMENT DISCUSSION: The list of possible policies was looked at. For the next policy discussion the Food and Drink Policy will be discussed. Deb was asked if the Meeting Room Policy is completed. She wasn't sure it had been approved by the Selectmen. The Gift Policy needs to be located. Sheila may want a letter to the Selectmen asking approval of the acceptance of the grand piano from Linda and Jerry Gloo. Norma will check to see if a letter is needed.
6. NEW LIBRARY UPDATE: FURNITURE, SHELVING SCHEDULE: There are many concerns about the shelving schedule and many things still to do to get the library finished. The Circulation desk is not finished and an outside vendor (Cape Associates?) may be asked to build the top to the Circulation desk and also build a table for the Eastham Room.
7. OTHER BUSINESS: Dave asked about using the new Cape Cod grass at the library site. Connie LeClair who is a local landscaper has stated that it would not work at the new library. The area for grass is small and this

grass is very rough and difficult to walk on. Mary has visited the Elementary School to ask if they would like to keep the piano from the old library. It seems that they would like to keep it and they will write a letter to that purpose.

8. NEXT MEETING: The CPC will meet on April 4, 2016 at 8:00 a.m. at Town Hall. The next Trustee meeting will be on Saturday April 9<sup>th</sup> at 9:00 a.m. at Town Hall.
9. ADJOURN: The meeting was adjourned at 10:40 a.m.

Respectfully submitted,

Norma Marcellino